

POSITION DESCRIPTION

Date	July 2021
Position Title	Therapy Assistant
Reports to (position title)	Team Leader
Department	Children's Therapy Services

Organisational Context

bestchance Child Family Care is an independent, not-for-profit, community organisation with offices in Glen Waverley, Bayswater and Pakenham, Victoria, Australia.

bestchance adopts an innovative and holistic approach to assisting young children and families by integrating a range of specialist family oriented educational and welfare community services. The range of programs delivered include Early Childhood Education and Care (ECEC) Family Day Care, Kindergarten, Child Care; Children's Therapy, Parent and Child Support, Training, Community Support and Cheshire, an independent, specialist primary school for children with social, emotional and learning difficulties.

These programs recognise that the early years of a child's life are the most formative and influential and we strive to adhere to the principles of 'best practice'. This commitment ensures that families are, at all times, respected as the experts on their children and supported in an environment that is strength based and family centred.

bestchance also works in partnership with families in managing a number of kindergartens under its Early Years Management Program.

bestchance is committed to implementing and adhering to the Child Safe standards including the development and implementation of people practices that reduce the chance of child abuse within the organisation, for which we advocate zero tolerance.

Health safety and wellbeing first, is an expectation of all, where staff implement local work instruction and processes aligned to organisation requirements and are accountable for their own safety and safety of others.

PURPOSE

For all children, families and individuals to thrive in their community.

VISION

Inclusion we include everyone regardless of their background, needs or circumstances

Care We nourish and nurture resilient relationship

Education We develop skills and knowledge to build capacity and resilience.

VALUES

Humility we focus on listening to better understand and meet needs

High Expectations we have high aspirations for our client outcomes and for the calibre of our services and staff

Innovation we embrace change based on critical reflection

Curiosity we seek new understandings and knowledge

Evidence we seek and generate evidence to evaluate and improve our programs

Challenge we look beyond the immediate to achieve different results

POSITION PURPOSE

The purpose of this position is to support children with developmental delays and disabilities, and their families, to reach their full potential.

PRIMARY OBJECTIVES

This position works as part of a transdisciplinary team of Allied Health professionals, to provide capacity building therapeutic supports to children in their natural environments, as guided by the child's Key Worker and documented in a Therapy Assistant Plan.

KEY RESULT AREAS AND RESPONSIBILITIES

Service Delivery

- Provide capacity-building community based supports for children and families, as guided by the child's Key Worker/Therapists and as documented in a Therapy Assistant Plan.
- Implementation of high quality programs based on the strengths and interests of children and their families.
- Assist Therapists in the delivery of centre-based individual- and group- therapeutic supports, as well as general program support
- Monitor the progress and effectiveness of service delivery, and identify high priority issues and risks. Liaise with relevant Key Workers and Therapists to review programs where relevant.
- Maintain up-to-date and accurate records relating to implementation of individual child and group programs.
- Provide culturally-responsive services

Continuing Professional Development

- Participate in the professional development plan process, and engage in continuing professional development activities that are consistent with your plan and lead to professional growth.
- Engage with bestchance's feedback processes

Relationships

- Using a Family Centred approach, acknowledge families as the primary agents of their child's development and the pivotal role of families in children's lives. Create a welcoming environment

where all families are encouraged to participate in and contribute to their child's learning and development experience.

Organisation

- Maintain knowledge of and adherence to bestchance's policies, procedures and practices

KEY SELECTION CRITERIA

- Demonstrated knowledge relating to supporting children with developmental delay and disability.
- Experience working with children in a support or therapeutic setting (e.g. clinical placements, support worker, volunteering etc...)
- Demonstrated knowledge of bestchance Children's Therapy Services guiding principles of practice
- Demonstrated ability to work independently.
- Demonstrated ability to problem solve in a family-centred and strengths-based manner.
- Well-developed communication and interpersonal skills including the ability to maintain positive, sensitive relationships with children, parents, staff and caregivers.
- A passion for working with children with additional needs.

Other

- Working with Children's Check (Employee)
- A satisfactory National Police History Check
- NDIS Worker Screening Check
- Current valid driver licence and access to a reliable vehicle