

The Cheshire School

bestchance

bestchance School No. 1743

583 Ferntree Gully Road
Glen Waverley VIC 3150

P: (03) 8562 5167 or (03) 8562 5100
E: cheshireschool@bestchance.org.au

The Cheshire School Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at The Cheshire School.

Expectations of Parents/Guardians

The Cheshire School has a long history of successfully supporting students with significant social, emotional and behaviour difficulties to transition back to mainstream education. The biggest predictor of a student's success is how well staff and parents/guardians work together in a collaborative partnership. Without this, students are unlikely to meet their full potential whilst at The Cheshire School. It is essential that a shared responsibility for the student is had by both the school and family and that the student is aware of this consistency in approach. Few schools have the resources to effect behaviour change without full cooperation from parents/guardians.

The following is a brief outline of the expectations parents/guardians can have of the school as well as the expectations the school will have of parents/guardians.

Parents/guardians can expect the following of The Cheshire School:

- Fair and respectful treatment from all staff members.
- Freedom from judgement, prejudice or discrimination.
- A supportive and safe learning environment for every student.
- Privacy and confidentiality of student records.
- Regular communication regarding the academic and behavioural progress of the student.
- A fair and transparent complaints handling process where the focus will always be resolutions that are in the best interests of the student.

- A forum where parents/guardians are able to express their views, share ideas and ask questions about The Cheshire School.
- Engaging and flexible learning experiences for individuals and groups of students.
- Foster positive and productive relationships with families and the community.
- Contact parents and carers as soon as possible if the school is concerned about the child's school work, behaviour, attendance or punctuality.
- Notify parents of an unexplained absence of their child as soon as practicable on the day of the student's absence (allowing time for parents to respond prior to the end of the school day).

The Cheshire School has the following expectations of parents/guardians:

- To work collaboratively with the team at all times towards the goals identified for each student.
- To treat all staff, students and other families with fairness and respect.
- To show tolerance towards everyone in the school community.
- To follow all health and safety practices as required.
- To comply with all procedures of the bestchance organisation.
- To ensure your child attends school every day (unless advised by the school) that the school is open to students.
- To advise the school as soon as possible if your child is unable to attend school and reason/s why (e.g. child is sick).
- To attend open parent teacher interviews.
- To not allow your child to bring inappropriate items to school.
- To abide by the school's instructions regarding access to school grounds before, during and after school hours.
- To advise the school if your child is in out-of-home care.
- To keep school informed of any changes to your contact details or your child's details, such as home address, email address and phone number.
- Ensure the school is aware of any changes to your child's medical details.

Student Code of Conduct

Students at The Cheshire School have the right to:

- Feel safe and secure at school.
- Be treated with respect by everyone.
- Speak out and be heard.
- Have clear learning and behavioural goals.
- A school environment that is inclusive of all.
- Have clear and consistent boundaries.
- Be given opportunities to bounce back.
- Be offered strategies to help manage their behaviour.

The Cheshire School has the following expectations of students to:

- Attend school every day the school is open to students (unless advised by the school), ready to learn and take part in school activities.
- Act at all times with respect and show tolerance towards other students and staff.
- Follow staff instructions.
- Respect the school property.
- Wear school uniform.
- Uphold the school values which are: Respect, Tolerance, Teamwork and Perseverance.

Fees

Duration of Enrolment and Fees

The Cheshire School program is an 18 month plus program which is individualised for each student based on their specific needs. The primary goal for all students is to return to mainstream education. Staff will regularly update parents/guardians on the student's progress and advise parents/guardians when a student can expect to graduate. This is often after a student has shown two or more terms of consistently improved behaviour and emotional regulation.

The Cheshire School has set fees payable by direct debit and one term in advance. Full fees are to be paid up until the date that a student formally graduates from the program. As an Independent School, fees collected from parents/guardians are essential to the school's ability to offer a comprehensive education and intervention program. In addition to the curriculum delivery, fees also cover specialist subjects such as art, music, physical education, martial arts, gymnastics, dance, swimming, as well as regular excursions.

Some parents/guardians may be eligible for assistance with fees through externally funded scholarships available to Cheshire students from generous community grants. Parents/guardians who need assistance with fees are invited to apply for a scholarship by completing the form available through the school reception upon request. Parents/guardians are also required to provide proof of income as part of the application. Incomplete applications will not be reviewed. Each application is reviewed by the Principal and scholarships are awarded as a percentage off the total fees. Scholarships are then reviewed at the beginning of each year to account for changes in family circumstances.

2021 Fee Schedule

Full Academic Year	\$12,000
Per Term	\$3,000

Parents/Guardians are provided with the following documents to ensure they are well informed of key Policies and Procedures:

- Child Safety Policy
- Child Safety Code of Conduct
- Child Protection Policy
- Student Welfare Policy
- Behaviour Management Policy
- Supervision Policy
- Bullying/Non-Violence Policy
- Compliment, Complaint and Feedback Policy
- Privacy Policy
- Illness and Emergency Care Policy
- Asthma and Anaphylaxis Management Policy
- Partnership Expectations Section

I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above.
- I agree to support all of The Cheshire School's Policies and Procedures.
- I accept that ongoing endorsement and support are a condition of the enrolment of my child at The Cheshire School.

Student Signature:

Parent/Carer Signature:

.....

.....

On behalf of The Cheshire School: