

Course Length

Two days per week of class time for 14 weeks including 120 hrs of full time work placement.

Course Dates

Monday and Tuesday 9:00am - 3:00pm
6th February - 15th May

Fees

Funded Students Full Fee \$320.00
Funded Students Concession Fee \$187.50

Fees are due before commencement of the course.
Enrolments will be processed in order of payment.

To qualify for concession, you must hold a current Health Care Card, Pensioner Concession Card or Veterans Gold Card.

However in cases of extreme hardship you may be able to apply for a reduced tuition fee. Contact the Training Manager for an appointment.

Refunds

If you leave a course

If you leave a course, you may be entitled to a full or partial refund of the fees paid. To receive a refund you must notify **bestchance** Training in writing of your withdrawal within four weeks of the scheduled start date for the course.

If a course is cancelled

If **bestchance** Training cancels a course a full refund of all fees will be given.

For further information on all policies and procedures please refer to the student handbook.

All information contained in this brochure was current at the time of printing. Course dates may change without notice. Courses with low enrolments will be cancelled.

About bestchance Training

As a private training provider we are able to offer an individualised approach to learning. Group sizes are small, delivery is appropriate to the students' needs and staff are friendly and supportive. Where possible a "hands on" approach is taken and work placement is a key component of all vocational courses.

Training programs include:

Aged Care, Education, Children's Services, Community Information, Computers, and a variety of life skill classes. Mature age students with appropriate knowledge and background may also be eligible for RPL and/or RCC.

bestchance activities now encompass special education for children with social/emotional difficulties, training programs, emergency relief for children and families in need, family support services, child care and early intervention programs for young children with learning disabilities.



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training.enquiries@bestchance.org.au bestchance.org.au

Child and Family Care Network Inc Assoc. Inc. Act Reg. No. A0023502D



DUAL QUALIFICATION

CHC30208
Certificate III in Aged Care

&

CHC30308
Certificate III in
Home and Community Care

For enrolment or information contact
p (03) 8562 5177
trainingenquiries@bestchance.org.au
bestchance.org.au



NATIONALLY RECOGNISED
TRAINING

This training is delivered with Victorian and Commonwealth Government funding.



“empowering people to change their own lives ...”

Course Outline

These nationally recognised qualifications are delivered part-time and are aimed at people who wish to work as personal care assistants within aged care facilities or in the community with elderly or disabled persons.

Personal care assistants work in supported accommodation settings such as nursing homes, hostels and day centres, private homes, boarding houses or independent living units providing assistance with physical activities such as bathing, dressing, mobility, grooming and eating. In community settings carers may also assist with personal care, shopping, cooking, home care and other activities involved with daily living and recreation.

Course Content

CHCAC317A	Support older people to maintain their independence
CHCAC318B	Work effectively with older people
CHCAC319A	Provide support to people living with dementia
CHCAD401D	Advocate for clients
CHCCS411B	Work effectively in the community sector
CHCDIS301B	Work effectively with people with a disability
CHCGROUP302D	Support group activities
CHCHC311B	Work effectively in home and community care
CHCICS301A	Provide support to meet personal care needs
CHCICS302A	Participate in the implementation of individualised plans
CHCICS304B	Work effectively with carers
CHCICS303A	Support individual health and emotional well being
CHCOHS312B	Follow safety procedures for direct care work
CHCPA301B	Deliver care services using a palliative approach
HLTAP301B	Recognise healthy body systems in a health care context
HLTFA301C	Apply First Aid **
HLTHIR403C	Work effectively with culturally diverse clients and co-workers

Mode of Study

This course has a combined nominal duration of 608 hours. This is undertaken as a combination of class based delivery, excursions, work placement and independent learning tasks with some online components.

Students must attend classes as timetabled also allowing time for additional independent study. Work placement totalling 130 hours in an approved high care facility is a requirement for successful completion of the course. Workplace assessments will be conducted for each placement.

Assessment Methods

Assessments are undertaken using a variety of methods including observation, written assignments/projects, case studies, scenarios, role plays, oral/written questioning and work placement tasks.

Pre requisites

Appropriate literacy and numeracy skills
Basic computer skills, including internet and email
National Police Certificate (This must be obtained prior to work placement)

How to Apply

Contact us or download an application and enrolment for pre training form and student handbook from bestchance.org.au

Once your application has been received you will be contacted to attend an interview to ensure your eligibility, motivation and your aptitude for working with elderly and disabled persons.

Please note **bestchance** Training is not registered at this time to take overseas students. Please refer to the application form for eligibility requirements.

**First Aid is delivered on site. Cost is included in course fees.

Pathways and Employment

Training Pathway

After completion of this qualification participants may continue their education in Certificate IV in Aged Care and Certificate IV in Home and Community Care. Students may also like to continue their education in courses such as Disability Work or other Community Services courses and will receive credits for units completed.

Employment Pathway

Workers in these occupational groups work in residential facilities or in the community under direct or regular supervision within clearly defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. These workers report directly to a supervisor and are not responsible for other workers.

Occupational titles may include: Carer, In Home Respite Worker, Personal Care Assistant, Personal Care Giver, Home Care Assistant, Personal Care Worker, Care Assistant, Care Service Employee.

Facilities

State of the art industry designed training rooms and equipment.

Computer room with Internet access

Student resource room

Coffee and tea making facilities with indoor and outdoor dining

On-site child care (subject to availability)

Free on site parking

Disability access

Student Support Services

Recognition of Prior Learning (RPL)

Recognition of Current Competencies (RCC)

Job seeking support

Crisis support

Counselling referral

